

COURSE INFORMATION

Instructor: Neil E. Cotter
(ECE Dept) 3104 MEB
Office Hours MTWF 10:30-12:00
necotter@ece.utah.edu

Instructor: Keith Cormier
(oral presentations) CLEAR Center, WEB
Office Hours TBA

Instructor: Cami Nelson
(writing) CLEAR Center, WEB
Office Hours TBA

Required Text: *Pocket Book of Technical Writing for Engineers and Scientists
3rd Edition*
Leo Finkelstein, Jr.
McGraw Hill Companies Inc: New York, NY, 2008
ISBN 0-07-319159-0

Recommended Text: *Elements of Style*
William Strunk Jr. and E.B. White
Macmillan Pub. Co.: NY, NY 1979

Assignments: Due at start of class on day indicated in syllabus.
No late work accepted without arrangement before due date.
Turn in assignments in class or as directed by instructor.

Last day to drop: Wed, Jan 16
Last day to withdraw: Friday, Feb 29

Cheating: Any form of cheating will result in an "E" grade. Students are encouraged to discuss assignments, but each student must do all their own work on assignments.

Equal Access: The University of Utah seeks to provide equal access to its programs, services and activities for people with disabilities. If you will need accommodations in this class, reasonable prior notice needs to be given to the instructor and to the Center for Disability Services, 162 Olpin Union Building, 581-5020 (V/TDD) to make arrangements for accommodations.

All written information in this course can be made available in alternative format with prior notification.

Any questions or concerns about the above information may be directed to:

Olga Nadeau	Julene Persinger
Director, CDS	ADA Coord/Assoc Director, OEO/ER
162 Olpin Union Building	135 Park Building
581-5020	581-8365